

Academic Year 2015-16**Minutes of IQAC meeting**

- The meeting started with a prayer from the College diary by the chairman of IQAC (Rev. Prof. J. K. LAL)
- The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year was reviewed

Plan of Action	Action Taken
To equip all PG Departments with Computers	Achieved
To organize national conferences / workshops / seminars and training programmes	Achieved
Organizing more environmental awareness programmes	Achieved
Procurement of additional books and journals for central and departmental libraries	Achieved
Improvement of Drinking Water and Sanitary facilities	Achieved
Planting more trees and aiming towards green campus	Done on regular basis
Encouraging faculty to present papers at seminars in India and abroad	Encouraged and partially achieved
Facilitating Faculty Development Programmes offered by various Central and State agencies	Facilitated
Quality improvement of administrative staff – training	Computer training organised
Construction of Multipurpose Hall	Under construction
Construction of Indoor sports facility	Under construction
Construction of new rooms for Computer Science	Under construction

- The College management accepted the proposal of the departments of Botany, Zoology and Chemistry to form a Biosafety Committee as per the norms of UGC in managing waste generation and disposal.
- The College management was appreciated by all the members for execution of the plan action charted out by IQAC
- The Principal informed the members that all the heads of the departments have submitted the report on the completion of syllabus by all teachers. A few members were warned by the principal to complete their syllabus in time.
- The principal also informed the members that he had requested the heads of all the departments to prepare an academic calendar clearly detailing various academic and non-academic activities to be conducted in the department in the coming academic year.
- AQAR – 2016 was presented before the members for approval and for presentation before the general body of the College.

Plan of Action	Action to be taken
PG Departments	Establishment of Lan and WIFI Connection
National conferences / workshops / seminars and training programmes	Applying for funding to organise National conferences / workshops / seminars and training programmes
Environmental awareness programmes	To organise more Environmental awareness campaigns
Procurement of additional books and journals for central and departmental libraries	To be done
Organizing Community Development Programmes	To be done
Green campus	Planting of more trees
Participation of Faculties in seminars in India and abroad	Encouraging faculties to present papers at seminars in India and abroad
Quality improvement of administrative staff	Computer training to be organised
Addition of job-oriented /vocational course	To be Added

The following members attended meeting

1.	Rev. Prof. J. K. LAL	Chairman
2.	Prof. Samson Dan	Vice-Principal
3.	Dr. S. Dominic Rajkumar	Coordinator
4.	Dr. I. J. Das	Member
5.	Prof. V. P. Singh	Member
6.	Dr. Shekhar Varma	Member
7.	Dr. Mohammad Rashid Tanveer	Member
8.	Dr. Anil Kumar Nishad	Member
9.	Dr. (Mrs.) P. Abbasi	Member
10.	Dr. (Mrs.) N. Samuel	Member
11.	Dr. Vidyawati Gupta	Member
12.	Dr. (Mrs.) R. R. Mishra	Member
13.	Dr. K. D. Pandey	Member



IQAC Coordinator
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IQAC Chairman
Chairperson
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